

THE ENGINEERING LINK GROUP (TELG)

COLLECTION NOTICE

Version 1.0

The Engineering Link Group (TELG) collects personal information to administer STEM education programs, competitions and events, communicate with participants and schools, ensure participant safety, manage emergencies and meet legal and operational obligations.

Information We Collect

TELG may collect:

1. Participant Information

- Student name
- School
- Year level

2. Parent/Guardian Information

- Parent or guardian name
- Email address
- Telephone number

3. Emergency Information

- Emergency contact details

4. Sensitive Information

- Medical conditions relevant to participation
- Allergies
- Dietary requirements
- Accessibility requirements

5. Media Information

- Photography and media consent preferences

Why We Collect Information

Information is collected to:

- Process registrations
- Manage participation in TELG programs
- Communicate event information
- Ensure participant safety
- Respond to emergencies



- Meet insurance requirements
- Evaluate and improve programs

Disclosure of Information

TELG may disclose information where reasonably necessary to:

- Schools
- University partners
- Event venues
- Emergency services
- Medical personnel
- Insurers
- Service providers supporting TELG operations

TELG will not disclose identifiable participant information to sponsors without specific consent.

Storage and Security

TELG stores information using approved systems including:

- Event Espresso
- Microsoft 365
- SharePoint

TELG takes reasonable steps to protect information from unauthorised access, disclosure, loss or misuse.

Access and Correction

Individuals may request access to or correction of their personal information by contacting TELG.

Privacy Information

Further information regarding TELG's privacy practices is available in the TELG Privacy Policy.

Contact

privacy@telg.com.au

www.telg.com.au