



AND



present the
ENTERPRISE MANAGEMENT PROJECT
January 11 – 15, 2009

Section A:

Please print clearly.

Name: _____

School: _____

Did you attend an ELP in 2008: [] Yes (complete Sect C only) [] No (complete Sect B & C)

(If yes, which? [] Brisbane [] Rockhampton [] Townsville)

(Have your details changed since the ELP? [] No [] Yes (complete Sects B & C))

Section B:

Home Address: _____

Suburb/City: _____ Post Code: _____

Email Address: _____

This will be our major method of communication with you. Please print very clearly.

[] Male [] Female

Parent/Guardian Name: _____

Home Phone Number: _____

Parent Mobile: _____ Participant Mobile: _____

List any special dietary requirements (e.g. vegetarian, Muslim): _____

Section C:

Payment: EMP09 \$ 320.00
Less Early Bird Special (if registered by Nov 25) \$80

Total Enclosed: \$ _____

Method of payment: [] Cheque/Money Order [] Direct Debit [] Credit Card

Please select the career or area that interests you the most:

[] Engineering [] Business [] Marketing [] Economics
[] Mathematics [] IT [] Haven't decided yet.

We use photographs and video footage of students at work on our Projects for promotional purposes. The footage could appear in newspapers, in professional articles or on our web site. If you are happy to agree to this, please tick the box below. (This is NOT compulsory in order to attend our Projects. If you have any questions about this, please do not hesitate to contact us.)

[] I consent for my image to be used as described above. Student Initials: _____

If you agree to the conditions outlined in the "15 points for a comfortable stay", please sign below (without your signatures below, you cannot attend our course):

Student signature

Parent/Guardian signature





Project Consent & Medical Form (Confidential)

As a parent/guardian of _____, I give my consent for him/her to participate in _____ Enterprise Management Project (EMP) _____ and agree to delegate my authority to the teachers and other approved adults involved.

Such teachers may take whatever disciplinary action they deem necessary to ensure the safety, well-being and successful conduct of the students as a group, or individually in the above mentioned activity.

I also authorise the teachers to obtain medical assistance which they deem necessary should an accident occur, and agree to pay all medical or other expenses incurred on behalf of the above student.

I further authorise qualified practitioners to administer anesthetic if such an eventuality arises.

I submit the following medical information about the above student and include details of limitations which he/she has for the activity concerned.

Signed: _____ Date: _____
Parent / Guardian

Is there any medical or psychological reason to prevent your child from participating in any activities normally undertaken on a school camp?
 Yes No

If yes, please state: _____

Medical Information (Please print)

NAME OF STUDENT: _____ DATE OF BIRTH: _____

Details

- Heart problems Yes No _____
- Respiratory Problems (e.g. asthma) Yes No _____
- Allergies (e.g. food, penicillin) Yes No _____
- Travel Sickness Yes No _____
- Blood Pressure Yes No _____
- Recent operations or illness Yes No _____
- Drugs required Yes No _____
- Phobias Yes No _____
- Epilepsy Yes No _____

Emergency Contact: _____ Phone Number: _____
Address: _____ Ambulance Subscriber: Yes No

Medicare Number: _____

Proudly sponsored and hosted by Central Queensland University.





APPLICATION FOR TRAVEL SUBSIDY

Thanks to the Stanwell Corporation (major sponsors of EMP09), The Engineering Link Group is pleased to make available travel subsidies for students from outside the Central Queensland area.

These subsidies are available for rural and remote students, and/or students whose families are undergoing financial hardship.

Students and parents need to choose from the following options, depending on their circumstances:

Student's Name: _____

School: _____

Please tick the option that you intend to claim:

- Students who live within 200 km of Rockhampton but who require assistance to attend the course – please detail in the space provided. Each application will be examined on its merits and you will be contacted.
- Students who live greater than 200 km from Rockhampton – up to \$50 subsidy.
- Students who live greater than 600 km from Rockhampton – up to \$100 subsidy.
- None of the above – explanation is below:

(Please note: all applications will considered and treated on a strictly confidential basis).

All travel subsidies will be paid upon presentation of tax invoice(s) at the Project. Unfortunately, we will be unable to pay without an invoice. Payments will be to the value of the invoice(s).

If you have any questions or concerns, please do not hesitate to contact our Camp Director (Greg Millican) (0400258938 or admin@telg.com.au)





15 Points for a Comfortable Stay

- 1 All students must behave responsibly during the course. Anyone found behaving inappropriately will be dismissed from the course, their parent(s)/guardian will be asked to collect them and their school will be informed.
- 2 Please do not move from the bedroom which has been allocated to you. If you have a problem with your room please consult a member of staff from The Engineering Link Group.
- 3 You are responsible for the key issued to you on arrival. If you lose it you must report it immediately to a member of staff from The Engineering Link Group and you will have to pay for a replacement.
- 4 To maintain a safe residential environment, males and females are not permitted to enter any room belonging to a member of the opposite sex.
- 5 Doors should be locked and windows shut whilst your room is unoccupied.
- 6 All students must register each morning at 7.45 am and in the evening at the stated time on the program.
- 7 If you feel unwell at any time, please report to a member of The Engineering Link Group staff or a supervisory teacher.
- 8 Please report any concerns, incidents or problems to a member of staff from The Engineering Link Group or a supervisory teacher. If you have forgotten an essential item e.g. shampoo, toothpaste etc, please see a member of staff from The Engineering Link Group.
- 9 Delegates must attend all lectures and activities detailed on the program and should not leave the campus at any time.
- 10 No smoking is permitted by any student.
- 11 The taking or possession of illegal substances will result in dismissal from the course.
- 12 Report all accidents to a member of The Engineering Link Group staff or a supervisory teacher immediately.
- 13 Familiarise yourself with the fire instructions and emergency exits when you arrive at the College.
- 14 Your name badge must be worn at all times.
- 15 Above all, enjoy the course, make new friends and make the most of the opportunity that is on offer.

Emergency Numbers:

Greg Millican	0400258938
Paul Richards	0418738344
Lesley Richards	0438790617



ENTERPRISE MANAGEMENT PROJECT

PROGRAM

This is a brief outline of the program for EMP09.

(Please note that this program is subject to minor changes)

Sunday 11th Jan 2009

- Registration at Capricornia College (CQU) (3.00 – 4.00 pm)
- Team Building
- Entrepreneur in 90 minutes
- Time Management
- Initial Project Work

Monday 12th Jan 2009

- Management
- Management Simulation
- Project Work – Business Planning

Tuesday 13th Jan 2009

- Marketing
- Marketing Simulation
- Project Work – Business Planning
- Paintball

Wednesday 14th Jan 2009

- Communication and Team Building
- Venture Capital
- Project Work
- Trade Display

Thursday 15th Jan 2009

- Personal Development Plans
- Closing Ceremony

WHAT TO BRING

PERSONAL

(Note: Bedding and pillows are provided by Capricornia College)

Personal toiletries
Towel
Enough clothes for five days
Long pants or jeans and long sleeved shirt (for Paintball)
Swimmers + towel
Closed-in shoes (like joggers) - essential for all five days
Sleeping clothes
Hat and sunscreen
Insect repellent
Umbrella or raincoat
Good clothes for Trade Display (boys – long pants, shirt, tie, good shoes; girls – dress pants/skirt and blouse or dress, good shoes)
Change for vending machines + money for snacks
Other personal requirements.

OTHER

paper, pens / pencils, calculator, protractor, ruler.
Coloured pencils or feltpens
Scissors.

LAPTOPS

If you have your own laptop, you are welcome to bring it. Internet connection is available.

Please Note

- Students are asked *not* to use personal CD/MP3 players, stereos or computer games during the modules in the day.
- Please inform the First Aid Officer of *any* medication you have to take upon our arrival at the campsite.
- Mobile phones are to be turned **off** during the day. Students may check messages during official break times or in free time.
- Students are reminded that there is to be *no* smoking, alcohol or other drugs on this Project. Students who break this rule will be sent home immediately and their school informed.
- Vending machines are available on campus during the day.